

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, JULY 12, 2012, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:43 am with the following members present:

Ron Mayworm, Chairman
Chief R. B. Alley
Judge Duane Peters
Commissioner Lloyd Wassermann
Hugh Walker
John Schoppenhorst

Others in attendance:

Mike Hood, Verizon
Mike Wilson, Brazos County Sheriff's Office
Chief Eric Buske, Bryan Police Department
Chief Wayland Rawls, Bryan Police Department
Chief Randy McGregor, Bryan Fire Department
Chief Brandy Norris, College Station Police Department
Ronnie Horcica, College Station Police Department
Zeta Fail, College Station Police Department
Angela DeLuca, City of Bryan
Patricia Meronoff, Attorney for the District
Patrick Corley, 911 District
Greta Norton, 911 District
Kathi Koppenhaver, 911 District
Laura Blackburn, 911 District
Kris Fox, 911 District

1. Approval of the minutes of the meeting held May 10, 2012.

Minutes were approved on motion and second from Mr. Walker and Commissioner Wassermann, respectively.

2. Approval of the minutes of the meeting held May 18, 2012.

Minutes were approved on motion and second from Mr. Walker and Chief Alley, respectively.

3. Discussion / Action on Verizon's representation on the 9-1-1 Board.

Mr. Schoppenhorst introduced Mike Hood as the new Verizon representative to the Board effective after this meeting and explained that Verizon travel restrictions make having a local representative a more viable option. He will still be acting as the sales liaison to the District on 911 equipment matters.

4. Discussion / Action on presentation of FY 2013 Preliminary Budget.

Mr. Corley outlined the timeline for budget approval and then explained the improvements to the format which should simplify matters for both the Board and the contractual entities to see the dual mission of the District as it relates to the separate components of the budget. Several changes were noted and future planning was discussed. Mr. Walker and Commissioner Wassermann both commented on the clarity with which the budget had been presented and complimented Mr. Corley on his clear, concise answers to their questions. Mr. Corley requested approval from the Board to present this Preliminary FY 2013 budget to Brazos County and the City of Bryan, coming back to the Board for final approval after those hearings. Mr. Walker so moved with a second from Judge Peters. Motion carried.

5. Discussion / Action on presentation of Director's Report of Expenditures for April, May, and June 2012.

Mr. Corley presented the reports which were accepted on motion and second from Commissioner Wassermann and Chief Alley, respectively.

6. Discussion / Action on presentation of transition plan to NG911.

Mr. Corley presented a simplified explanation of what the District will need to become NextGen 9-1-1 compliant including financial and staffing needs. Mr. Schoppenhorst expounded on the subject with technical advice. Mr. Walker suggested that the matter be kept on the agenda to move forward with the process.

7. Director's report and Board concerns including updates to our hiring process, current staffing levels, status of the bank depository bid process, update on the 3rd quarter expenditure report for City of Bryan dispatch services, and overview of efficiency improvements in the scheduling of dispatch personnel.

Mr. Corley reported that the District has recently filled all open positions with five people in training. The quarterly financial update has been sent to the City of Bryan and reflects a growing deficit that resulted in implementation of several steps to try to improve efficiency in personnel expenditures and provide oversight to the problem. This oversight during the final quarter of the budget year will not erase the deficit but will provide some relief to the progression of the problem and lessen the financial impact. Mr. Corley explained that the bank depository bid process was underway with all the requisite legal postings and that the matter would be brought to the Board for final approval at the September meeting.

8. **EXECUTIVE SESSION:** The Board of Managers has determined a necessity to go into a closed-to-the-public session under the provisions of Texas Government Code, Section 551.074 personnel matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director or Interim Executive Director.

The Board went into Executive Session at 1:24 pm.

The Board re-convened into open session at 1:54 pm.

9. Discussion / Action on Executive Session.


There was no action taken on the Executive Session.

10. Hear public comments.

There were no comments from the public.

11. Adjournment.

Meeting was adjourned at 1:55 pm.



R. G. Mayworm
Chairman

ATTEST:



Greta Norton
Recording Secretary