

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MAY 10, 2012, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:40 am with the following members present:

Ron Mayworm, Chairman
Hugh Walker
Chief R. B. Alley
Commissioner Lloyd Wassermann
John Schoppenhorst

Others in attendance:

Chief Eric Buske, Bryan Police Department
Chief Wayland Rawls, Bryan Police Department
Chief Randy McGregor, Bryan Fire Department
Chief Terry Barnett, Bryan Fire Department
Tommy Randall, Brazos County Sheriffs Office
Chief Brandy Norris, College Station Police Department
Ronnie Horcica, College Station Police Department
Zeta Fail, College Station Police Department
Angela Deluca, City of Bryan
Patricia Meronoff, Attorney for the District
Elizabeth Godwin, 911 District
Patrick Corley, 911 District
Greta Norton, 911 District
Kathi Koppenhaver, 911 District
Laura Blackburn, 911 District
Kris Fox, 911 District

1. Approval of the minutes of the meeting held December 15, 2011.

Minutes were approved on motion and second from Chief Alley and Commissioner Wassermann, respectively. Mr. Mayworm welcomed new Board member, Hugh Walker.

2. Discussion / Action on presentation of FY 2011 audit and financials.

Mrs. Godwin presented the findings of the FY 2011 audit as well as the audited financials. Mr. Walker questioned a missing footnote and Chief Alley questioned some projected costs. Mrs. Godwin said she would contact the auditors and get the answers. Mr. Walker moved for acceptance of the report with a second coming from Commissioner Wassermann. Motion carried.

3. Discussion / Action on completing the process to select a depository.

Mrs. Godwin explained that the District was requesting approval from the Board to begin the bank depository bid process. Mr. Walker moved for approval with a second from Commissioner Wassermann. Motion carried.

4. Discussion / Action on presentation of Investment Report for quarter ending December 31, 2011.

Mrs. Godwin presented the investment report and answered Mr. Walker's questions about the investment policy and investment officers. The report was accepted on motion and second from Commissioner Wassermann and Chief Alley, respectively.

5. Discussion / Action on pursuing the advantages of partnerships with entities having similar missions (e.g. BVWACS).

Mr. Walker encouraged the District to examine partnerships with other entities pursuing similar goals to determine whether there are opportunities for collaboration.

6. Discussion / Action on pursuing the advantages of expanding the District's services to other entities.

Mr. Walker suggested collaboration of entities should be reviewed periodically. Mrs. Godwin reported that the City of College Station is currently exploring the possibility of combining some services with the District.

7. Discussion / Action on presentation of Director's Report of Expenditures for October through December 2011 and January through March 2012.

Mrs. Godwin presented the reports which were accepted on motion and second from Mr. Walker and Chief Alley, respectively.

8. Director's report and Board concerns including staffing levels, Board communications, street naming ILA, and Alliance activity.

Mrs. Godwin reported that the District currently has two openings with two employees out on FMLA. Mrs. Godwin asked for direction on the percentage to use for the merit increases and wants to add another position to the dispatch budget. Mrs. Godwin discussed Mr. Walker's suggestion to add Board of Managers information to the District website to promote transparency to the public. She also discussed the inter local agreement for street naming which is still in the process of review by the entities. The Texas 9-1-1 Alliance met and is involved in ongoing research into the cost and application of new 9-1-1 technology. Mr. Walker suggested that Board information packets be delivered electronically to the members.

9. **EXECUTIVE SESSION:** The Board of Managers has determined a necessity to go into a closed-to-the-public session under the provisions of Texas Government Code, Section 551.074 personnel matters – review the duties, responsibilities and performance compensation and evaluate the Executive Director of the Brazos County 9-1-1 District.

The Board went into Executive Session at 12:38 pm.

10. Discussion / Action on Executive Session.

The Board of Managers reconvened into open session at 2:12 pm and took no action from the Executive Session. Mr. Mayworm requested that another meeting with all voting members of the Board be scheduled as soon as possible.

11. Hear public comments.

None heard.

12. Adjournment.

The meeting was adjourned at 2:14 pm.



R. G. Mayworm
Chairman

ATTEST:



Greta Norton
Recording Secretary