

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY  
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)  
THURSDAY, JULY 18, 2013, AT 11:30 A.M.  
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS  
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Call to order.

Meeting was called to order at 11:41 am with the following members present:

Ron Mayworm, Chairman  
Hugh Walker  
Chief Jeff Capps  
Mike Hood, Verizon

Others in attendance:

Chief Scott McCollum, College Station Police Department  
Chief Randy McGregor, Bryan Fire Department  
Chief Ricky Van, Bryan Fire Department  
Chie Terry Barnett, Bryan Fire Department  
Lt. Jackie Maynard, Bryan Police Department  
Zeta Fail, College Station Police Department  
Patrick Corley, 911 District  
Greta Norton, 911 District  
Kathi Koppenhaver, 911 District  
Laura Blackburn, 911 District  
Kris Fox, 911 District

1. Approval of the minutes of the meeting held May 16, 2013.

Minutes were approved on motion and second from Chief Capps and Mr. Walker, respectively.

2. Discussion / Action on current and future facility needs.

Mr. Corley updated the Board on the proposed additions to the floor plan which still come within the confines of the budgeted amount. The lease document with Verizon is being prepared and will be forwarded to legal counsel for review before being presented to the Board.

3. Discussion / Action on preliminary FY 2014 annual budget and annual contracts..

Mr. Corley reported that he had presented the FY 2014 Budget to Brazos County and would be making his presentation to the City of Bryan next week. The only substantive changes to the budget previously presented to the Board are the inclusion of the new IT staff member and the updated lease funding split which will benefit the entities. The budget timeline is on track and the dispatch contracts are under review. Mr. Corley requested approval from the Board to accept the proposed budget for presentation to the contractual entities. Chief Capps moved the same with a second from Mr. Walker. Motion carried.

4. Discussion / Action on Director's Report of Expenditures for April, May, and June 2013.

Mr. Corley presented the expenditure reports as well as the supporting graphs showing that spending is right on track for the fiscal year. Close monitoring of the costs is giving the District a clear picture to present to the Board.

5. Director's report and Board concerns including a discussion of the annual audit, an update on legislative issues, current staffing levels and year to date dispatch expenses as well as an update on 911 system implementation.

Mr. Corley gave the Board an update on legislative issues affective 911 District's and noted that new licensing requirements are already met and exceeded by the District. These new requirements are being incorporated into the proposed compensation plan for FY 2014. The District currently has two openings with three new employees who will complete training in August with three more finishing in November.

A Request for Proposal (RFP), was sent out to all local CPA firms as instructed by the Board. The results will be presented for approval at the September meeting.

6. Hear public comments.

None heard.

7. Adjournment.

The meeting was adjourned at 12:07 pm.

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R. G. Mayworm  
Chairman

ATTEST:

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Greta Norton  
Recording Secretary