

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MARCH 21, 2013, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:43 am with the following members present:

Ron Mayworm, Chairman
Commissioner Lloyd Wassermann
Hugh Walker
Chief Jeff Capps
Mike Hood

Others in attendance:

Chief Ricky Van, Bryan Fire Department
Chief Terry Barnett, Bryan Fire Department
Chief Scott McCollum, College Station Police Department
Angela Deluca, Attorney, City of Bryan
Patrick Corley, 911 District
Greta Norton, 911 District
Kathi Koppenhaver, 911 District
Kris Fox, 911 District

1. Approval of the minutes of the meeting held January 17, 2013.

Minutes were approved on motions and second from Chief Capps and Mr. Walker, respectively.

2. Discussion / Action on resolution establishing District investment policy.

Mr. Corley explained several suggested changes to the policy which were discussed and approved. The policy resolution was approved as amended on a motion from Mr. Walker with a second from Commissioner Wassermann.

3. Discussion / Action on resolution establishing District investment officer.

Mr. Walker moved for approval of the resolution with a second from Chief Capps. Motion carried.

4. Discussion / Action on current and future facility needs.

Mr. Corley explained the unique situation here in Brazos County with the District operating a combined communications center. Unfortunately, the contractual nature of the relationship complicates the decision making process on funding of a new center or the expansion of the existing center. Mr. Corley asked for permission to negotiate with Verizon and enter into discussions, both long and short term with their real estate people. Several options were discussed for future growth or new facilities. Details of the existing lease were discussed with several suggestions to allow more flexibility in any new lease. Mr. Corley was instructed to contact Verizon about a renewal of the lease.

5. Discussion / Action on Director's Report of Expenditures for January and February 2013.

Mr. Corley noted that expenses were down but that personnel costs should be going up with the hiring of new dispatchers. Commissioner Wassermann moved to accept the reports with a second from Chief Capps. Motion carried.

6. Director's report and Board concerns including an update on current staffing levels and year to date dispatch expenses.

Mr. Corley reported that five new dispatcher had been hired which is the maximum capacity for training. Dispatch expenses remain on track with closely monitored spending.

9. Hear public comments.

Agenda item number nine was taken up next to allow for guests to comment and then be able to leave.

Angela Deluca wanted to thank Patrick Corley for his continuing assistance with her duties as City Attorney in Municipal Court.

Mr. Mayworm commented on the tragic fire that occurred last month in Bryan. As he monitored the radio that night, it was clear to him that dispatch did a very good job under very difficult circumstances. Even in the midst of the tragedy, the dispatchers did their job with professionalism and displayed awareness and problem solving ability to help overcome a radio issue. In addition, Mr. Mayworm lauded the patience and helpfulness of the dispatchers as they went above and beyond to assist the out of town replacement fire fighters with step by step directions.

7. **EXECUTIVE SESSION:** The Board of Managers has determined a necessity to go into a closed-to-the-public session under the provisions of Texas Government Code, Section 551.074 personnel matters – review the duties, responsibilities and performance compensation and evaluate the Executive Director of the Brazos County 9-1-1 District.

The Board went into Executive Session at 12:38 pm.

The Board reconvened the open session at 1:21pm.

8. Discussion / Action on Executive Session.

No action taken on Executive Session.

10. Adjournment.

The meeting was adjourned at 1:21 pm.

R. G. Mayworm
Chairman

ATTEST:

Greta Norton
Recording Secretary