

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY  
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)  
THURSDAY, JULY 17, 2014, AT 11:30 A.M.  
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS  
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Call to order.

Meeting was called to order at 11:32 am with the following members present:

Ron Mayworm, Chairman  
Jeff Capps  
Sammy Catalena  
Lloyd Wassermann

Others in attendance:

Chief Scott McCollum, College Station Police Department  
Chief Ricky Van, Bryan Fire Department  
Chief Wayland Rawls, Bryan Police Department  
Patrick Corley, 911 District  
Greta Norton, 911 District  
Kathi Koppenhaver, 911 District  
Laura Blackburn, 911 District  
Kris Fox, 911 District  
Blake Busse, 911 District

1. Approval of the minutes of the meeting held May 22, 2014.

Minutes were approved on motion and second from Commissioner Wassermann and Commissioner Catalena, respectively.

2. Discussion / Action 2014 Investment Report

Mr. Corley provided the investment report as required by law and reminded the Board that he would be providing this report at every meeting instead of quarterly in the future. Commissioner Catalena moved to accept the report with a second from Commissioner Wassermann. Motion carried.

3. Discussion / Action on awarding Bank Depository Bid.

Bid documents were received from the District's current depository bank The Bank and Trust. As the features of the current account are adequate to meet the needs of the District and the service has been excellent, Mr. Corley recommended that the Board award the bid to The Bank and Trust for the two year period beginning October 1, 2014. Mr. Capps moved for approval with a second from Commissioner Catalena. Motion carried.

4. Discussion / Action on presentation of preliminary FY 2015 Annual Budget and strategic plan.

Mr. Corley reported that meetings held with the City of Bryan and Brazos County necessitated a reduction in the proposed dispatch salary adjustment. Mr. Capps questioned the effect of the reduction on the overall budget but Mr. Corley pointed out that dispatch pay was the compelling force behind the increase and only that area of the budget was affected. Mr. Mayworm complimented the orderly budget process with the use of the clearly spelled out timeline.

5. Discussion / Action on major capital projects including 911 system upgrades and facility improvements.

Mr. Corley presented a timeline for the implementation of the new 911 system and said "back room" work is well underway at all Brazos County locations. Coordinating this complex system change while, at the same time, undergoing a major remodel project has presented some challenges. A planned CAD software update during the same period of time has required careful planning.

6. Discussion / Action on Director's Report of Expenditures for May and June 2014 and FY 2014 Quarterly Dispatch Reports.

Expenditure reports for May and June 2014 were presented as well as the 3<sup>rd</sup> Quarter dispatch spending reports. Commissioner Catalena moved to accept the reports with a second from Commissioner Wassermann. Motion carried.

7. Director's report and Board concerns including a discussion of current staffing levels and CAD / EMD upgrades.

Mr. Corley gave an update on the hiring currently underway as well as the three dispatchers in training at this time. Discussions with the City of Bryan and Brazos County regarding necessary upgrades to CAD and EMD have led to some funding decisions reflected in the budget.

8. Hear public comments.

None heard.

9. Adjournment.

The meeting was adjourned at 11:52 am.

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R. G. Mayworm  
Chairman

ATTEST:

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Greta Norton  
Recording Secretary