

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MAY 22, 2014, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:35 am with the following members present:

Ron Mayworm, Chairman
Jeff Capps
Sammy Catalena
Hugh Walker
Lloyd Wassermann
Mike Hood

Others in attendance:

Chief Scott McCollum, College Station Police Department
Chief Randy McGregor, Bryan Fire Department
Chief Ricky Van, Bryan Fire Department
Chief Terry Barnett, Bryan Fire Department
Chief Wayland Rawls, Bryan Police Department
Patrick Corley, 911 District
Greta Norton, 911 District
Kathi Koppenhaver, 911 District
Laura Blackburn, 911 District
Kris Fox, 911 District
Blake Busse, 911 District
Cathy Hegwood, 911 District

1. Approval of the minutes of the meeting held March 20, 2014.

Minutes were approved on motion and second from Mr. Walker and Commissioner Catalena, respectively.

2. Discussion / Action 2014 Investment Report

Mr. Corley presented the investment report showing monthly totals for the fiscal year. Mr. Walker made a motion to accept the report with a second from Chief Capps. Motion carried.

3. Discussion / Action on Blinn Police dispatch proposal.

Mr. Corley explained that Blinn College officials had approached the District with the request to provide dispatch services for their police department. After looking at the impact this would have on current dispatch staff, Mr. Corley proposed a funding mechanism and contract modeled on the agreements with the City of Bryan and Brazos County. Commissioner Catalena moved that Mr. Corley move forward with the plan to dispatch for Blinn Police Department. After a second from Chief Capps, the motions passed.

4. Discussion / Action on presentation of preliminary FY 2015 Annual Budget.

Mr. Corley presented the proposed FY 2015 budget with the timeline for getting the appropriate approvals from the City of Bryan and Brazos County. He explained that statistics over a three year period are used to determine the cost percentages for dispatch. Dispatch increases were a continuation of the process started last fiscal year to raise salaries to a level competitive with other agencies in the area. Mr. Mayworm commented that the turnover chart included in the packet showed trained dispatchers leaving to make better money elsewhere in the community. Mr. Corley also proposed an organizational change that he would discuss further in closed session. Chief Capps moved for approval to present the proposed budget subject to revision after the Executive Session. Commissioner Catalena seconded and the motion carried.

5. Discussion / Action on major capital projects including 911 system upgrades and facility improvements.

Mr. Corley reported that the construction project is partially completed with two more phases to be finished by the August / September timeframe. This should coincide with the implementation of the new 911 system this fall. Work is already being done to configure networking with College Station dispatch as well as the University Police Department and EMS. Mr. Walker moved to accept the progress report with a second from Chief Capps. Motion carried.

6. Discussion / Action on Director's Report of Expenditures for March and April 2014 and FY 2014 Quarterly Dispatch Reports.

Mr. Corley presented the monthly reports as well as the quarterly report through two quarters of the fiscal year showing that dispatch spending is right where it should be at this time. Commissioner Catalena moved to accept the reports with a second from Mr. Walker. Motion carried.

7. Director's report and Board concerns including a discussion of current staffing levels and Bank Depository bids.

Mr. Corley reported on staffing levels and trainees as well as informing the Board that the District would be going out for Depository Bids as required by law.

8. Hear public comments.

None heard.

9. **EXECUTIVE SESSION:** The Board of Managers has determined a necessity to go into a closed-to-the-public session under the provisions of Texas Government Code, Section 551.074 personnel matters – review the duties, responsibilities and performance compensation of the Executive Director and Administrative Staff of the Brazos County 9-1-1 District.

The Board of Manager went into closed Executive Session at 12:22 pm.

The Board of Managers re-convened into Open Session at 12:55 pm.

10. Discussion / Action on Executive Session.

The FY 2015 budget was revised to include a 6% increase for the Executive Director on motion and second from Mr. Walker and Commissioner Catalena, respectively.

11. Adjournment.

The meeting was adjourned at 12:56 pm.

R. G. Mayworm
Chairman

ATTEST:

Greta Norton
Recording Secretary