

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, NOVEMBER 20, 2014, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:39 am with the following members present:

Ron Mayworm, Chairman
Jeff Capps
Sammy Catalena
Hugh Walker
Lloyd Wassermann

Others in attendance:

Chief Eric Buske, Bryan Police Department
Chief Randy McGregor, Bryan Fire Department
Chief Ricky Van, Bryan Fire Department
Chief Terry Barnett, Bryan Fire Department
Chief Wayland Rawls, Bryan Police Department
Deputy Jim Stewart, Brazos County Sheriff's Office
Bob Radtke, College Station Police Department
Patrick Corley, 911 District
Greta Norton, 911 District
Kathi Koppenhaver, 911 District
Laura Blackburn, 911 District
Kris Fox, 911 District

PUBLIC HEARING:

1. Open public hearing to determine continuation of the Brazos County Emergency Communications District and its service fee.

Mr. Mayworm solicited public comment. None heard.

2. Close public hearing.

REGULAR MEETING CONVENED IMMEDIATELY FOLLOWING PUBLIC HEARING.

1. Approval of the minutes of the meeting held September 18, 2014.

Commissioner Catalena moved for approval of the minutes with a second from Commissioner Wassermann. Motion carried.

2. Discussion / Action 2014 Investment Report and required training.

Mr. Corley reported that he had obtained the statutorily required investment training and presented the up to date reports on the District's TexPool account. Commissioner Wassermann moved to accept the reports with a second from Mr. Capps. Motion carried.

3. Discussion / Action on resolution approving the continuation of the Brazos County Emergency Communications District and its service fee.

The resolution approving the continuation of the District and its service fee was presented by Mr. Mayworm and approved by unanimous vote.

4. Discussion / Action on TCDRS Retirement Resolution for plan year 2015.

Mr. Corley presented the agreement which included the cost of living adjustment for 2015 as approved in the FY 2015 budget. The resolution was approved on motion and second from Commissioner Wassermann and Commissioner Catalena, respectively.

5. Discussion / Action on proposed 2015 Board meeting calendar.

The 2015 meeting schedule was disseminated for informational purposes only. No action was required.

6. Discussion / Action on major capital projects including 911 system upgrades and facility improvements.

Mr. Corley reported that the new 911 system conversion was essentially complete with 26 positions at 5 different locations up and running while still providing uninterrupted service to the community. There are still adjustments being made to customize the system for each entity but the conversion was completed while simultaneously moving the Dispatchers into the newly remodeled communications center. Mr. Mayworm complimented the planning and execution of the project.

7. Discussion / Action on Director's Report of Expenditures for September 2014 and Quarterly Report for 4th Qtr of FY 2014.

Mr. Corley presented the reports to the Board with discussions centering on capital reserves used in FY 2014. Expenses stayed within budgeted parameters.

8. Director's report and Board concerns including a discussion of current staffing levels, Board appointments, CAD / EMD upgrades and FY 2014 financial audit.

Mr. Corley was proud to report that within a few weeks, and for the first time ever, the District will be fully staffed and fully trained. He also noted the upcoming appointments of Chief Buske and Chief Hurt to the Board. Those terms will begin on January 1, 2015. Mr. Capps and Mr. Walker were recognized for their service to the Board. Mr. Walker noted that the District has seen many positive changes during his tenure and that Mr. Corley has proven to be a superb choice for Director as he continues to excel in his performance.

CAD and EMD upgrades were both completed on schedule. The FY 2014 audit field work has been done and we now await their final reports which will be presented to the Board in January.

9. Hear public comments.

Mr. Mayworm announced that he was retiring but would continue to serve on the Board until sometime in the spring when his replacement is named by the Volunteer Firefighters Association.

10. Adjournment

Meeting was adjourned at 12:05 pm.

R. G. Mayworm
Chairman

ATTEST:

Greta Norton
Recording Secretary