

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY  
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)  
THURSDAY, JULY 16, 2015, AT 11:30 A.M.  
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS  
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Call to order.

Meeting was called to order at 11:38 am with the following members present:

Lloyd Wassermann  
Sammy Catalena  
Eric Buske  
Kenneth Utz

Others in attendance:

Chief Deputy Jim Stewart, Brazos County Sheriff's Office  
Chief Ricky Van, Bryan Fire Department  
Chief Terry Barnett, Bryan Fire Department  
Patrick Corley, 911 District  
Greta Norton, 911 District  
Kris Fox, 911 District  
Kathi Koppenhaver, 911 District

1. Election of Board Chairman.

Commissioner Catalena nominated Commissioner Wassermann to serve as the new Board Chairman with a second from Chief Buske. Motion carried.

2. Approval of the minutes of the meeting held May 21, 2015.

Minutes were approved on motion and second from Chief Buske and Captain Utz, respectively.

3. Discussion / Action FY 2015 YTD Investment Report.

Mr. Corley presented the required investment reports which reflect the District's financial position through June of 2015. The report was accepted on motion and second from Commissioner Catalena and Chief Buske, respectively.

4. Discussion / Action on FY 2016 proposed budget.

Mr. Corley explained the budget detail and the approval process to meet the various deadlines of all of the contractual entities. He reported meeting with both City and County officials as required and requested direction to move forward with this proposal for final approval. As outlined in the five year plan, the District will attempt to add one dispatcher per year for the next three years to lessen the impact on the City and County. Commissioner Catalena moved to go forward with the budget to the City of Bryan and Brazos County. Captain Utz seconded the motion and the motion carried. Commissioner Wassermann complimented Mr. Corley on the clear and concise presentation he made at the Commissioners budget hearing.

5. Discussion / Action on Director's Report of Expenditures for May and June 2015.

Expenditure Reports were presented for the months of May and June 2015 with an explanation that these reports represent the overall combined budgeted spending. The 3<sup>rd</sup> Quarter FY 15 report shows the breakdown of spending for dispatch operations only. Commissioner Catalena moved for approval with a second from Captain Utz. Motion carried.

6. Director's report and Board concerns including a discussion of current staffing levels and project updates.

Mr. Corley reported that the District has starting the hiring process again and expects to have new employees starting in October. Several large capital projects have been wrapped up this year with a radio upgrade going on now.

7. **EXECUTIVE SESSION:** The Board of Managers has determined a necessity to go into a closed-to-the-public session under the provisions of Texas Government Code, Section 551.074 personnel matters – review the duties, responsibilities and performance compensation of the Executive Director of the Brazos County 9-1-1 District.

The Board went into Executive Session at 11:57 am.

The open session re-convened at 12:08 pm.

8. Discussion / Action on Executive Session.

Chief Buske moved to formally approve the action taken in the Executive Session and to incorporate those actions into the proposed FY 16 budget. A second came from Captain Utz. Motion carried. Commissioner Wassermann will meet with Mr. Corley to discuss the particulars of the decision.

9. Hear public comments.

None heard.

10. Adjournment.

Meeting was adjourned at 12:09 pm.

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Lloyd Wassermann  
Chairman

ATTEST:

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Greta Norton  
Recording Secretary