

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, JANUARY 21, 2015, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:38 am with the following members present:

Lloyd Wassermann
Sammy Catalena
Eric Buske
Eric Hurt
Kenneth Utz
Mike Hood

Others in attendance:

Chief Randy McGregor, Bryan Fire Department
Chief Chuck Fleegeer, College Station Police Department
James Ingram, Ingram Wallis
Chris Chapman, Ingram Wallis
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Greta Norton, 9-1-1 District
Kris Fox, 9-1-1 District
Kathi Koppenhaver, 9-1-1 District

1. Approval of the minutes of the meeting held November 19, 2015.

Chief Buske moved for approval of the minutes with a second from Mr. Utz. Motion carried.

2. Discussion / Action FY 2016 Investment report.

Mr. Corley explained the standard reports with no activity other than interest credited monthly. Interest rates have improved so at this time there is no need to diversify the investments.

3. Discussion / Action on FY 2015 Annual Audit and financials.

Mr. Chapman and Mr. Ingram presented the audit findings with an explanation about their opinion. They reported no difficulties with management and pronounced the District records and financials to be in good condition. Chief Buske moved to accept the report with a second from Commissioner Catalena. Motion passed.

4. Discussion / Action on the implementation of 9-1-1 Texting.

Mr. Corley discussed the slow progress on the implementation of text-to-911 which involves formal requests to all the major carriers and selection of a third party processor. The plans are moving forward with some of the issues being worked out by the larger Districts which should benefit the District with a smoother installation of the system. The District is working in conjunction with the Brazos Valley Council of Governments to develop a public education campaign. Mr. Utz moved to accept the report with a second from Chief Buske. Motion passed.

5. Discussion / Action on FY 2016 quarterly dispatch financial reports.

Mr. Corley again explained that the quarterly reports reflect only dispatch spending and are a tool for the City and the County to gauge how the District operates. Commissioner Catalena moved for approval of the reports with a second from Mr. Utz. Motion carried.

6. Discussion / Action on Director's Report of Expenditures for October, November and December 2015.

Mr. Corley presented the reports which reflect overall spending of the District and show revenues and expenditures right in line with where they should be at this time in the fiscal year. Commissioner Catalena moved for approval with a second from Mr. Utz. Motion carried.

7. Director's report and Board concerns including a discussion of current staffing levels, Board member appointments and a review of annual dispatch and 9-1-1 statistics.

Mr. Corley discussed the Brazos County appointments to the Board and welcomed back Commissioner Wassermann and Commissioner Catalena for another two year term. The city appointments will expire at the end of 2016 and will be addressed at that time.

Staffing numbers are looking good with individuals in training now who will be filling anticipated openings. The application process has been re-opened as the District tries to stay proactively ahead of vacancies. With the lengthy training process, it is important to be prepared with qualified replacements. The District has also implemented a quality control program for the dispatch staff with constant evaluation and feedback to better serve the agencies and the public.

Mr. Corley also presented recent statistics showing trends in calls for service for each agency. Overall, the numbers reflect an increase in the workload which support the need for more personnel.

8. Hear public comments.

Chief Fleeger expressed appreciation to Mr. Corley and his staff for the invaluable assistance provided to him and College Station Police Department on several issues as he assumed his new administrative duties.

9. Adjournment.

Meeting was adjourned at 12:14 pm.

Lloyd Wassermann
Chairman

ATTEST:

Greta Norton
Recording Secretary