

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, SEPTEMBER 15, 2016, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:34 am with the following members present:

Lloyd Wassermann
Sammy Catalena
Eric Buske
Kenneth Utz

Others in attendance:

Chief Scott McCollum, College Station Police Department
Chief Randy McGregor, Bryan Fire Department
Chief Ricky Van, Bryan Fire Department
Chief Terry Barnett, Bryan Fire Department
Chief Deputy Jim Stewart, Brazos County Sheriff's Office
Patrick Corley, 9-1-1 District
Greta Norton, 9-1-1 District
Kris Fox, 9-1-1 District
Kathi Koppenhaver, 9-1-1 District

1. Approval of the minutes of the meeting held July 21, 2016.

Minutes were approved on motion and second from Commissioner Catalena and Chief Buske, respectively.

2. Discussion / Action FY 2016 Investment report.

Mr. Corley presented the monthly report from TexPool where the only activity noted was interest earned. Chief Buske moved to accept the report with a second from Commissioner Catalena. Motion passed.

3. Discussion / Action on FY 2017 proposed budget.

Mr. Corley presented the FY 2017 budget for a final vote after meeting all of the statutory requirements for notification and approval with the governmental entities served by the District. Chief Buske moved for approval with a second from Mr. Utz. Motion carried.

4. Discussion / Action on FY 2017 City of Bryan dispatch contract.

Having approved the FY 2017 budget, the next item on the agenda was the dispatch contract with the City of Bryan. Mr. Utz moved to approve the contract with a second from Chief Buske. Motion passed.

5. Discussion / Action on FY 2017 Brazos County dispatch contract.

The Brazos County dispatch contract was approved on motion and second from Commissioner Catalena and Chief Buske, respectively.

6. Discussion / Action on FY 2017 Blinn dispatch contract.

Mr. Utz moved for approval of the Blinn College dispatch contract. The motion was seconded by Chief Buske and passed.

7. Discussion / Action on FY 2017 TCDRS retirement resolution.

Mr. Corley noted that his recommendation was included in the FY 17 budget and included a CPI based cost of living adjustment for the retirees. Chief Buske moved to approve the retirement resolutions with a second from Mr. Utz. Motion carried.

8. Discussion / Action on retiree healthcare policy.

After meetings with Brazos County officials concerning the District's participation in the County's insurance, Mr. Corley recommended limiting the long term liability of the District's post employment benefits with a change to the retiree health insurance. On a motion and second from Commissioner Catalena and Chief Buske, respectively, the District will no longer offer retiree health care for any employees hired after October 1, 2016.

9. Discussion / Action on engaging an auditor for FY 2016.

The District received an engagement letter from Ingram Wallis & Co. in keeping with the budgeted amount and Mr. Corley recommended securing their services to examine the FY 2016 records. The recommendation was approved on motion and second from Commissioner Catalena and Chief Buske, respectively.

10. Discussion / Action on the implementation of 9-1-1 Texting.

The project is progressing as scheduled with Airbus making modifications specific to the District's needs prior to testing in October. Training will take place in November with "go live" anticipated in early December. A publicity campaign will announce the availability in Brazos County sometime after that.

11. Discussion / Action on Director's Report of Expenditures for July and August 2016.

Mr. Corley presented the reports for July and August which show the District to be right in line with spending so far this fiscal year. The reports were accepted on a motion and second from Mr. Utz and Chief Buske, respectively.

12. Director's report and Board concerns including a discussion of current staffing levels, Board appointments, 9-1-1 Alliance Interlocal Agreement renewal and Kari's Law waivers.

Staffing remains in excellent shape with one over hire at this time in anticipation of one employee scheduled to move out of town. The hiring process will begin again as the new budget year commences.

Board of Managers nominations have been solicited from the five cities and those appointed will begin their terms in January.

The Alliance of 9-1-1 Districts has renewed their interlocal agreement and participates on the state level with legislative activity and legal services. This represents a considerable savings to the District in representation.

13. Hear public comments.

Chief Deputy Stewart questioned the texting process and was assured that the conversations will be interactive and recorded just like a phone call

Chief McCollum recognized Mr. Corley and his staff for their invaluable assistance as they go through a CAD conversion at College Station Police Department.

14. Adjournment.

Meeting was adjourned at 12:04 pm.

Lloyd Wassermann
Chairman

ATTEST:

Greta Norton
Recording Secretary