

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY  
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)  
THURSDAY, JULY 20, 2017, AT 11:30 A.M.  
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS  
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Call to order.

Meeting was called to order at 11:32 am with the following members present:

Lloyd Wassermann  
Eric Buske  
Kenneth Utz  
Scott McCollum

Others in attendance:

Chief Cory Matthews, Bryan Fire Department  
Bob Radke, College Station Police Department  
Patrick Corley, 9-1-1 District  
Laura Blackburn, 9-1-1 District  
Greta Norton, 9-1-1 District  
Kris Fox, 9-1-1 District  
Kathi Koppenhaver, 9-1-1 District

1. **EXECUTIVE SESSION:** The Board of Managers has determined a necessity to go into a closed-to-the-public session under the provisions of Texas Government Code, Section 551.074 personnel matters – review the duties, responsibilities and performance compensation of the Executive Director of the Brazos County 9-1-1 District.

The Board went into Executive Session at 11:33 am.

The general session was reconvened at 11:49 am.

2. Discussion / Action on Executive Session.

On motion and second from Chief Buske and Chief McCollum, respectively, the Board issued a 5% increase to the Executive Director to be included in the FY 2018 budget. Mr. Wassermann noted that the Board appreciates the job Mr. Corley is doing and complimented him on his representation of the 9-1-1 District. Chief McCollum added that an evaluative tool will be developed by Mr. Wassermann for future use.

3. Approval of the minutes of the meeting held May 18, 2017.

Chief McCollum moved for approval of the minutes with a second from Mr. Utz. Motion carried.

4. Discussion / Action FY 2017 Investment report.

Mr. Corley presented the investment reports which he noted were the balances as of the date of the report. Mr. Utz moved for approval of the report with a second from Chief McCollum. Motion passed.

5. Discussion / Action on the special purchase of dispatch hardware.

Because of savings in other areas of dispatch spending, the District plans to replace dispatch computers which are nearing end of life. This will ensure the continued reliability of the CAD system without going over budget. This reallocation of funds was approved on motion and second from Chief Buske and Chief McCollum, respectively.

6. Discussion / Action on FY 2018 proposed budget.

Mr. Corley presented the proposed budget and noted that the only changes to the previously approved document were the updated figures on Workers Comp Insurance and the addition of another radio console to alleviate the overburdened existing radio positions. The new radio position was agreed upon during budget talks with City of Bryan officials. Mr. Utz moved for approval of the FY 2018 budget with a second Chief Buske.

7. Discussion / Action on Director's Report of Expenditures for May and June 2017 and Quarterly Dispatch Report.

The reports were approved on motion and second from Chief McCollum and Chief Buske, respectively.

8. Director's report and Board concerns including a discussion of current staffing levels and future 9-1-1 improvements.

Mr. Corley reported that there are five new hires currently in training with one recently completing training. With the two new budgeted positions, the District will be in position to staff these positions shortly. He also will be working with College Station Police Department to address their needs in their proposed new facility.

9. Hear public comments.

None heard.

10. Adjournment.

The meeting was adjourned at 12:14 pm.

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Lloyd Wassermann  
Chairman

ATTEST:

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Greta Norton  
Recording Secretary