

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MARCH 16, 2017, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:30 am with the following members present:

Lloyd Wassermann
Sammy Catalena
Kenneth Utz
Scott McCollum

Others in attendance:

Chief Jim Stewart, Brazos County Sheriff's Office
John Pollock, Brazos County Sheriff's Office
David Villareal, Brazos County Sheriff's Office
Sean McCarroll, Brazos County Sheriff's Office
Bob Radke, College Station Police Department
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Greta Norton, 9-1-1 District
Kris Fox, 9-1-1 District
Kathi Koppenhaver, 9-1-1 District
David Dibello, 9-1-1 District

1. Approval of the minutes of the meeting held January 19, 2017.

Minutes were approved on motion and second from Chief McCollum and Mr. Utz, respectively.

2. Discussion / Action FY 2017 Investment report.

Mr. Corley presented the monthly investment report from TexPool. Commissioner Catalena moved to accept the report with a second from Mr. Utz. Motion carried.

3. Discussion / Action on District Investment Policy and Resolution.

The investment policy is unchanged from previous years and is as required by statute. Chief McCollum moved for approval of the policy and resolution with a second from Mr. Utz. Motion passed.

4. Discussion / Action on investment strategies to add diversity and increase yield.

Mr. Corley discussed diversifying the investments of the District to earn a higher yield and increase diversity. The local depository has offered to pay 10 basis points over what TexPool interest pays on a money market account and offers even higher interest on variable term certificates of deposit. Chief McCollum agreed that the higher yield would be advantageous to the District's earnings. Mr. Corley presented a possible breakdown of funds which would still keep some in TexPool. Mr. Utz moved that the District adopt that recommendation with a second from Chief McCollum. Motion carried.

5. Discussion / Action on Director's Report of Expenditures for January and February 2017.

The reports were presented and approved on motion and second from Commissioner Catalena and Mr. Utz, respectively.

6. Preliminary discussion of FY 2018 budget including timelines and goals.

Mr. Corley presented the usual timeline for budget approval which is required to meet the deadlines of the contractual entities of the District. Some of the goals of this year's budget are to add another 9-1-1 workstation, call taker and radio position as discussed in the long range planning. The District will also work to disengaging itself from the County's health insurance and go back to independently insuring the employees. This should offer some budget savings and versatility to what the District offers. Mr. Utz moved to accept the timeline with a second from Chief McCollum. Motion carried.

7. Director's report and Board concerns including a discussion of current staffing levels, an update on the installation and testing of the new UPS system, update on Emergency Fire Dispatch (EFD) training and implementation, recent AT&T network failure, and a summary of current projects.

Mr. Corley was pleased to report that the District is fully staffed at 36 telecommunicators with 2 due to finish training shortly. The goal of adding redundancy to the UPS system is almost complete with significant safety measures in place to keep critical equipment running. Emergency Fire Dispatch protocol is being implemented with staff training completed and go-live set for April 6th.

Recent AT&T and T-Mobile problems with 9-1-1 did not affect the District but efforts are underway to determine the cause of the problems to avoid this happening again. Other issues discussed were a possible temporary move by TAMU UEMS which the District will facilitate and a project to coordinate the connectivity for the PSAP's to Frontier Communications. 9-1-1 Texting is going smoothly with call volumes remaining relatively low.

8. Hear public comments.

None heard.

9. Adjournment.

Meeting was adjourned at 12:08 pm.

Lloyd Wassermann
Chairman

ATTEST:

Greta Norton
Recording Secretary