

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MAY 18, 2017, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:30 am with the following members present:

Lloyd Wassermann
Sammy Catalena
Eric Buske
Scott McCollum

Others in attendance:

Chief Randy McGregor, Bryan Fire Department
Chief Ricky Van, Bryan Fire Department
Chief Joe Ondrasek, Bryan Fire Department
Chief Jim Stewart, Brazos County Sheriff's Office
Chief Chuck Fleeger, College Station Police Department
Bob Radke, College Station Police Department
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Greta Norton, 9-1-1 District
Kris Fox, 9-1-1 District
Kathi Koppenhaver, 9-1-1 District

1. Approval of the minutes of the meeting held March 16, 2017.

Commissioner Catalena moved for approval of the minutes with a second from Chief McCollum. Motion carried.

2. Discussion / Action FY 2017 Investment report.

Mr. Corley explained the new format for the investment report which included the diversified investment accounts as well as the TexPool summary. Chief Buske moved to approve the report with a second from Commissioner Catalena. Motion passed.

3. Discussion / Action on a resolution amending authorized TexPool representatives

The resolution to update the names of TexPool representatives was approved on motion and second from Chief McCollum and Chief Buske, respectively.

4. Discussion / Action on FY 2018 preliminary budget.

Mr. Corley reported that the FY 18 budget accounts for an increase in staffing to accommodate the additional units on the street from all of the entities dispatched out of the 9-1-1 center as well as the population growth of the community served. Salary adjustments are necessary to stay close to College Station Police Department, the main competition for qualified staffing. In an effort to remain close without driving the salaries to exorbitant rates, the District will be implementing a new pay structure to allow more opportunity for growth to retain good personnel.

The rate of increase for each entity was discussed with Mr. Corley explaining how the detailed stats were re-worked to more accurately reflect the distribution of costs. These statistics are reviewed annually to adjust the split of costs as needed. Chief Buske moved to accept the preliminary budget for presentation to the City of Bryan, Brazos County and Blinn with a second from Commissioner Catalena. Motion passed.

5. Discussion / Action on Director's Report of Expenditures for March and April 2017.

Mr. Corley noted that there were no unusual expenses on the reports and that the expenditures were right in line with the budget. Chief McCollum moved to accept the reports with a second from Chief Buske. Motion carried.

6. Director's report and Board concerns including a discussion of current staffing levels and hiring timeline, report on the recent implementation of Emergency Fire Dispatch protocols, and the possible relocation of 9-1-1 equipment at the Texas A&M University EMS dispatch center.

The District is currently in the process of filling four openings. The application process is long and involved with stringent background checks and requirements for approval. At times, out of over 100 initial applicants, the District will end up with three acceptable hires.

Texas A&M University EMS services are potentially moving out of their current facility and into a portable building temporarily and the District will be heavily involved in orchestrating the move of the 9-1-1 equipment.

Emergency Fire Dispatch (EFD) went live as scheduled and statistics are being compiled on the use of that system.

7. Hear public comments.

Chief McGregor spoke to publically acknowledge the tremendous assistance from the 9-1-1 staff on the implementation of the EFD protocol.

8. Adjournment.

Meeting was adjourned at 12:23 pm.

Lloyd Wassermann
Chairman

ATTEST:

Greta Norton
Recording Secretary