

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
FRIDAY, NOVEMBER 22, 2019, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:37 AM with the following members present:

Lloyd Wassermann
Eric Buske
Kenneth Utz

Others in attendance:

Chief Randy McGregor, Bryan Fire Department
Chief Cory Matthews, Bryan Fire Department
Chief Jim Stewart, Brazos County Sheriff's Office
Lieutenant David Villarreal, Brazos County Sheriff's Office
Rachel McNeal, BCSO Intern
Chief Chuck Fleeger, College Station Police Department
Bob Radtke, College Station Police Department
Patrick Corley, 9-1-1 District
Laura Blackburn, 9-1-1 District
Kris Fox, 9-1-1 District
Kathi Koppenhaver, 9-1-1 District
David Dibello, 9-1-1 District

1. Approval of the minutes of the meeting held November 22, 2019.

Minutes were approved on a motion and second from Chief Buske and Chief Utz, respectively.

2. Discussion / Action on District Investment Report.

The most current Investment Report was presented. Mr. Corley explained that the only activity in the investment accounts is interest accrual, and he also recommended that the accounts remain as they are until the 36-month CD matures in March. Chief Utz made a motion to approve the report, followed by a second from Chief Buske. Motion passed.

3. Discussion / Action on FY 2019 year-end dispatch financial reports.

The FY 2019 year-end dispatch financial reports for City of Bryan and Brazos County were presented. Mr. Corley was pleased to report that expenditures were at 100% in both reports. The reports were approved on a motion from Chief Buske and a second from Chief Utz.

4. Discussion / Action on Director's Report of Expenditures for FY 2019 and FY 2020.

Mr. Corley was pleased to present the FY 2019 Report of Expenditures which shows year-end revenue at 103% and year-end expenditures at 99%. The FY 2020 Report of Expenditures was also presented and Mr. Corley explained that the information would be limited since it only contained one month of data. Chief Utz made a motion to approve the reports, followed by a second from Chief Buske. Motion passed.

5. Discussion / Action on Board member appointments.

Board member terms for the county representatives and volunteer fire department representative will begin on January 1, 2020. Mr. Wassermann and Chief Utz were re-appointed to the Board and Commissioner Catalena was replaced by Judge Duane Peters. Their terms will last two years.

Chief Buske made a motion to replace Chief McMahan on the Board since he is no longer employed with the City of College Station. The motion was seconded by Chief Utz, and passed unanimously.

6. Discussion / Action on proposed Board of Managers meeting dates for calendar year 2020.

Mr. Corley presented a list of proposed Board meeting dates for 2020, which are the third Thursday of odd-numbered months. Meeting dates were accepted on a motion and a second from Chief Buske and Chief Utz, respectively.

7. Discussion / Action on the termination of the Blinn dispatching services agreement.

Mr. Corley announced that he was contacted by the Blinn College Police Chief on September 30th stating their intention to terminate the dispatching contract effective January 1, 2020. Mr. Corley will keep a close watch on expenditures throughout the year and take action, as needed, since the FY 2020 Budget has already been finalized. Chief Utz made a motion to accept the termination of the Blinn dispatching services agreement, followed by a second from Chief Buske. Motion passed.

8. Director's report and Board concerns, including a discussion of current dispatch center staffing levels, social media update, financial audit progress, 9-1-1 network recap, CSPD move, & back-up center progress.

Mr. Corley reported that dispatch staffing currently has two vacancies, but there are two new hires scheduled to start on December 2nd. Statistics were presented that show the growing trend of the District's presence on social media. These outlets are primarily being used to reach a new and larger audience for both public education and recruiting.

The annual financial audit is still underway and appears to be on track to present at the January Board Meeting.

Mr. Corley gave an update on recent brief outages in the 9-1-1 network. He explained that Frontier Communications identified a problem with a server and they are making changes in their network to resolve the issue and prevent it from recurring.

Mr. Corley also gave brief updates on the CSPD facility move project and the new Back-up Dispatch Center project.

9. Hear public comments.

Chief Stewart asked if there were any concerns of a loss in the flow of information between Blinn PD and other local police agencies.

10. Adjournment.

The meeting was adjourned at 12:02 PM.

Lloyd Wassermann
Chairman

ATTEST:

Laura Blackburn
Recording Secretary