

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)
THURSDAY, MAY 19, 2022, AT 11:30 A.M.
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS

Call to order.

Meeting was called to order at 11:30 AM with the following members present:

Lloyd Wassermann
Nancy Berry
Eric Buske
Jeff Capps
Kenneth Utz

Others in attendance:

Chief Jordan Gallagher, Bryan Fire Department
Lieutenant Ed Ramirez, Brazos County Sheriff's Office
Chief Chris Perkins, College Station Police Department
Cindy Synwolt, College Station Police Department
Chuck Fleegeer, Amber Alert Network Brazos Valley
Patrick Corley, 9-1-1 District
Kris Fox, 9-1-1 District
Ray Pheris, 9-1-1 District
Halley Challis, 9-1-1 District

1. Approval of the minutes of the meeting held March 17, 2022.

Minutes were approved unanimously following a motion from Commissioner Berry and a second from Chief Buske.

2. Discussion / Action on District Investment Report.

Mr. Corley presented the most recent investment report and noted that the only change from the previous report was accrued interest. Chief Buske made a motion to approve the report. The motion was seconded by Chief Utz and passed unanimously.

3. Discussion / Action on Director's Report of Expenditures for FY 2022.

Mr. Corley reviewed the latest expenditure reports with the Board. Revenue and expenditures were all on track with where they should be at this point in the fiscal year. No questions were asked by the Board and the reports were approved unanimously following a motion and a second from Commissioner Berry and Mr. Capps, respectively

4. Discussion / Action on Quarterly Dispatch Financial Reports.

The second quarter Dispatch Financial Reports were presented to the Board that showed Dispatch expenditures at 50.4% for both the City of Bryan and Brazos County. Mr. Corley is pleased with these numbers and no questions were asked by the Board. Chief Buske made a motion to approve the reports. The motion was seconded by Commissioner Berry and passed unanimously.

5. Discussion / Action on TCDRS Plan Assessment and Summary Valuation.

Mr. Corley presented the Plan Assessment and Summary Valuation reports from TCDRS and explained that the required contribution rate for next year is slightly lower than the current contribution rate. Therefore, Mr. Corley is proposing a 40% CPI (Consumer Price Index) adjustment for current retirees, which would bring the contribution rate for next year back up to what the current rate is without going over. No action was taken by the Board since the District's Budget will need to be approved first before finalizing the TCDRS contribution rate for next year.

6. Discussion / Action on FY 2023 Budget.

Regarding 9-1-1 operations, Mr. Corley reviewed the proposed budget, which included increases to service fee revenue, merit raises, as well as a few capital projects. Regarding the Dispatch operations, Mr. Corley presented eight variations of the proposed budget for FY 2023 and recommended meeting with the County Judge and City Manager's office to discuss the best path forward based upon the amount of increase they can afford. No action was taken on this item.

7. Director's report and Board concerns, including a discussion of current staffing levels, dispatch hiring process, statewide efforts to increase wireless 9-1-1 fees, the current federal grant process, an update on 9-1-1/CEOC consolidation, and options to replace Frontier as our 9-1-1 CPE maintenance provider.

The current dispatch staffing chart was presented that shows dispatch staffing down by 3 people. A hiring cycle was just completed and five conditional job offers were made, so Mr. Corley is hopeful that by the next board meeting, the dispatch center will be fully staffed again.

Mr. Corley gave a brief overview of the statewide efforts to increase wireless 9-1-1 fees in the upcoming legislative session, the current federal grant process, the 9-1-1/CEOC consolidation project, and the options for replacing Frontier as the 9-1-1 CPE maintenance provider.

7. Hear public comments.

No comments were heard.

8. Adjournment.

Meeting was adjourned at 12:09 PM.

Lloyd Wassermann
Chairman

ATTEST:

Laura Blackburn
Recording Secretary