

MINUTES FOR BOARD OF MANAGERS OF THE BRAZOS COUNTY  
EMERGENCY COMMUNICATIONS DISTRICT (9-1-1)  
THURSDAY, SEPTEMBER 21, 2023, AT 11:30 A.M.  
BRAZOS COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
101 REGENT AVENUE, SUITE 300, BRYAN, TEXAS  
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Call to order.

Meeting was called to order at 11:30 AM with the following members present:

Lloyd Wassermann  
Nancy Berry  
Eric Buske  
Blake Busse  
Billy Couch

Others in attendance:

Chief Dean Swartzlander, Bryan Police Department  
Lieutenant David Villarreal, Brazos County Sheriff's Office  
Lieutenant Ed Ramirez, Brazos County Sheriff's Office  
Chief Chris Perkins, College Station Police Department  
Chuck Fleeger, Amber Alert Network Brazos Valley  
Patrick Corley, 9-1-1 District  
Laura Blackburn, 9-1-1 District  
Kris Fox, 9-1-1 District  
Ray Pheris, 9-1-1 District  
David Dibello, 9-1-1 District  
Halley Challis, 9-1-1 District

1. Approval of the minutes of the meeting held July 20, 2023.

It was discovered that the minutes incorrectly showed Kenneth Utz in attendance instead of Blake Busse. Commissioner Berry made a motion to approve the minutes with the correction to show Blake Busse in attendance. The motion was seconded by Chief Buske and passed unanimously.

2. Discussion / Action on District Investment Report.

Mr. Corley presented the most recent investment report and noted that a CD would be maturing in December and he will see what interest rates look like before determining what to do with that account. Otherwise, everything is doing very well. A motion to approve the District Investment Report was made by Chief Buske, and was seconded by Commissioner Berry. The motion passed unanimously.

3. Discussion / Action on Director's Report of Expenditures for FY 2023.

Mr. Corley presented the most current financial reports. As of July (83% of the year), revenue is at 85%. For expenditures, as of August (92% of the year), the District is at 92%. Mr. Corley expects that by the end of the year, expenses will be very close to 100%. The reports were approved unanimously following a motion from Mr. Busse and a second by Chief Couch.

4. Discussion / Action on final approval of the FY 2024 Budget.

The FY 2024 budget was presented and Mr. Corley explained that it was approved by the board at the last board meeting and was approved by Commissioners Court last week. Mr. Corley reviewed the budget highlights again and there were no questions or discussion by the board. No action was taken.

5. Discussion / Action on FY 2024 Dispatch Contracts with the City of Bryan and Brazos County.

Mr. Corley presented the Board with two separate contracts for dispatch services, one for the City of Bryan and one for Brazos County. He noted that the contracts are unchanged from the previous year with the exception of the dates and contract amounts, which are based on the upcoming budget. The contracts were approved unanimously following a motion by Commissioner Berry and a second from Chief Buske.

6. Discussion / Action on TCDRS Plan Agreement for Plan Year 2024.

The TCDRS Plan Agreement for 2024 was presented. Mr. Corley explained that the required rate went from 11.82% for this year to 12.65% for next year. Commissioner Berry made a motion to approve the agreement. The motion was seconded by Mr. Busse and passed unanimously.

7. Director's report and Board concerns, including a discussion of current staffing levels, 9-1-1 Board appointments, an update on statewide efforts to increase wireless 9-1-1 fees, progress on our transition to Next Generation Core Services, the NG9-1-1 grant program status, and an overview of the CAD consolidation study.

Mr. Corley presented the latest staffing report, which shows Dispatch staffing at 89% with five vacancies. With so many new employees in training, Mr. Corley explained that the plan is to delay the next hiring cycle by a few months to give the trainers a break through the holidays.

Regarding 9-1-1 Board appointments, the Volunteer Fire Department and Brazos County appointments are expiring at the end of the year, and Mr. Corley will be sending out the appropriate notices in the next couple of weeks.

In reference to the increase in wireless 9-1-1 fees, a constitutional amendment to create the Broadband Infrastructure Fund will be on the voting ballot in November. If passed, the District could receive funding as early as March 2024.

Mr. Corley gave an update on the project to transition to Next-Gen Core Services, provided a brief overview of what to expect when transitioning to the new system, and clarified the logistics/timeline on how the move to the new system will take place. Everything is still going well, but the timeline for go-live is now getting pushed to later in October.

Regarding the NG9-1-1 grant program, Mr. Corley stated that there is still \$434K remaining from the grant, and he hopes to be able to pay that to Motorola in a lump sum for recurring maintenance costs.

Regarding the CAD consolidation project, Mr. Corley stated that the final report from Mission Critical Partners is due any day now and he will distribute the information once it's received.

8. Hear public comments.

No comments were heard.

9. Adjournment

Meeting was adjourned at 11:53 AM.

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Lloyd Wassermann  
Board of Managers

ATTEST:

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Laura Blackburn  
Recording Secretary